

#### **Central Registration Office**

5355 West Taft Road North Syracuse, New York 13212 Phone: 315-218-2145

Fax: 315-218-2083 Email: Registrar@nscsd.org

Hours: 8:00am-12n and 1:00pm-4pm

#### **REGISTRATION CHECKLIST**

#### □ Photo Identification of Registering Parent/Guardian:

If you are not the birth parent, proof of custody/legal guardianship will be required.

#### ☐ Parent's Proof of Residency:

To register your child with the North Syracuse Central School District, you must be a district resident. Proof of residency is required. Provide one of the following:

- Current lease or rental agreement
- Current utility bill (gas, electric, land line phone, cable)
- Recent property/school tax bill, deed, closing document, mortgage statement
- Recent documents issued by government agencies (such as social services)
- If none of the above are available to prove residency, please talk with the registrar.
   Notarized documentation by the property owner/renter and the parent will be required.
   Additionally, the parent/guardian must provide sufficient evidence that they have established themselves as a permanent district resident (provide paystub, bank statement, insurance document, or similar item in your name at that address). A general piece of mail is not sufficient to prove residency.

#### □ <u>Proof of Birth Documentation:</u>

Please bring your child's original birth certificate to registration. If that is not available, a passport, immigration card, or certified hospital transcript may be used.

#### ☐ Child's Physical and Immunization Records:

Recent physical and immunization records are required for new entrants. Obtain a copy of your child's most recent physical and immunization records from your health provider.

#### Additional items if applicable:

- High School/Junior HS students copy of the student's last report card.
- Special Education Copy of student's IEP or 504 Plan.
- Custody Papers if applicable
- <u>Foster Children</u> Provide social worker contact info and Form DSS-2999 from the County Dept. of Social Services.

THIS SECTION	Student ID:		School:			Grade L	.evel:		
FOR OFFICE USE	Date Reg. Complete:	Initials:	Initials: ☐ IEP ☐ 504 ☐ ELL ☐ AIS				□ AIS	□ MVA	
ONLY	Feeder Pattern:		Anticipated Start	:					
North Syracuse Central School District STUDENT REGISTRATION FORM									
Proof of Birth Document Shown:   Birth Certificate   Other									
STUDENT: First Name:			Last Name:						
Gender: $\square$ M	lale □ Female	Date of Birth:		Grade E	Enterin	g:			
Country of Birth:	□ USA □ Ot	ther: Da	ite of entry in	to USA (	if appli	cable):			
Student's Primar	y Language: 🗆 🗆 Ei	nglish 🗆 Other:							
Hispanic? □	Hispanic? ☐ Yes ☐ No								
Race (check all that apply): ☐ Asian ☐ African American/Black ☐ Caucasian/White ☐ Native American Indian/Native Alaskan ☐ Native Hawaiian/Pacific Islander									
Student Home Address:									
•	•	and from this <u>HOME</u> adom a different address, p		ete a tra	nsport	□` ation r		□ No et form.	
Last School Atter	aded:			Gra	ide Lev	ما:			
District:	iueu.		City/State		ide Lev	Ci			
						□ No			
I -	tended school in the d grade attended he	North Syracuse Central re:	School Distri	ct before	e? 		/es [	□ No	
	— Describite shill receive any special advertise consists on the receiver and IED on EOA plant?							□ No	
Does your child have any major medical conditions we should alert the nurse to?									
Would you like to complete a free/reduced lunch application? □ Yes □ No							□No		
OTHER CHILDRE		B					Cı '	-	
N	ame	Date of Birth		Rel	lations	nip to S	Stude	nt	

Parent/Guardian Signature: \_\_\_\_\_\_ Date: \_\_\_\_\_

Student Name:	 Grade:	DOB:

# PARENTS/LEGAL GUARDIANS MAY PICK UP THEIR CHILD UNLESS WE HAVE DOCUMENTATION (CUSTODY/RESTRAINING ORDERS) ON FILE TO SHOW OTHERWISE. \*Provide a copy of the custody order or temporary guardianship papers if applicable.

CONTACT 1 (PARENT/LEG	AL GUAR	DIAN)				CHECK ALL THAT APPLY:
Title:	□ Dr.	☐ Mr.	☐ Mrs.	☐ Ms.	☐ Miss	Can pick up student and
Full Name:						receive them from bus. Should receive mail
Relationship to student:						Give Parent Portal access
Home Address:						(must provide an email)  Custody Order?* None
						*Cannot be enforced w/out court order
**Email Address:**						Sole Joint
REQUIRED to receive info from Dis	trict					Visitation Temp
Home Phone:					Work Phone:	
Cell Phone:					Employer:	
CONTACT 2 (DADENT/LEC	AL CUAF	201441				CHECK ALL THAT A DRIV
CONTACT 2 (PARENT/LEG		•			□ N4'	CHECK ALL THAT APPLY:
Title:	□ Dr.	☐ Mr.	☐ Mrs.	⊔ Ms.	☐ Miss	Can pick up student and receive them from bus.
Full Name:						Should receive mail
Relationship to student:						Give Parent Portal access (must provide an email)
Home Address:						(must provide un emun)
						Custody Order?* None
Email Address:						Sole Joint Visitation Temp
Home Phone:					Work Phone:	
Cell Phone:					Employer:	
						L
ADDITIONAL EMERGENCY	Y CONTA	СТ				CHECK ALL THAT APPLY:
Title:	□ Dr.	☐ Mr.	☐ Mrs.	☐ Ms.	☐ Miss	Can pick up student and
Full Name:						receive them from bus if a parent/guardian
Relationship to student:						is not available.
Home Phone:					Cell Phone:	
				"		
ADDITIONAL EMERGENCY	Y CONTA	СТ				CHECK ALL THAT APPLY:
Title:	□ Dr.	☐ Mr.	☐ Mrs.	☐ Ms.	☐ Miss	Can pick up student and
Full Name:						receive them from bus if a parent/guardian
Relationship to student:						is not available.
Home Phone:					Cell Phone:	
Darant/Cuardian Signature	<del></del>					Data
Parent/Guardian Signature	±:					Date:

### NORTH SYRACUSE CENTRAL SCHOOL DISTRICT HEALTH RECORD AND HISTORY FORM

			DO	B:						
Name:				ide:	Age:	Gender: 🗆 M 🗆 F				
Parent/Guardian:				me Pho						
(person completing this form)			Cel	l Phone	e:	Date:				
Physician:				one #:		Date of last physical exam:				
I give permission for the above studer	nt to ha	ve a sch	nool phys	sical:	□ YES □ NO					
Has your child ever:			YES	NO	If YES, plea	se explain and include date:				
Had an ongoing medical condition										
Seen a medical specialist										
Had allergies:										
Food, Environment, Insect, Medication o	or Other									
Been hospitalized										
Had an operation										
Had an injury requiring an Emergency Ro										
Missed 5 days of school in a row due to i	IIness/in	jury								
Had a bone/muscle injury										
Passed out, had a concussion or serious h	nead inju	ıry								
Had a convulsion/seizure										
Had a vision problem or condition:										
Glasses, Contacts or Color Blind										
Had a hearing problem or condition:										
Hearing Aid or Cochlear Implant										
Worn dental bridge, braces or mouthpied		FO 01/01	. VEC	NO	ı£	VEC places specify:				
Have any family members under the	age or	50 ever	: YES	NO	ll ll	YES, please specify:				
Had a heart attack or other serious healt	h Issues									
<b>CHECK ALL THAT APPLY TO YOUR CHI</b>	LD:									
□ ADHD □ GI Cor	nditions	(Ulcer. R	eflux, IBS	) _	Scoliosis	History of:				
☐ Asthma/Trouble Breathing ☐ Heada			, ,	-	Single Organ (Kidne	•				
□ Autism/Asperger □ Heart	-	_			Skin Condition	□ Chicken Pox				
□ Dental Injuries □ High E	Blood Pre	essure			Speech Condition	□ Recurring Strep				
□ Diabetes □ Menta	al Health	Condition	on:		<b>Urinary Condition</b>	Throat				
□ Ear Infections (Depr	ession, E	ating Dis	sorder,			□ Scarlet Fever				
Anxie	ty, OCD,	ODD, et	c.)			<ul><li>Tuberculosis</li></ul>				
CURRENT MEDICATIONS	YES	NO			Please list: NA	ME/DOSE/TIME(S)				
CORRECT MEDICATIONS	1123	110			i icase list. NA	INIC/DOSE/THNIC(S)				
Given at School										
Taken at Home										
ASSITIVE EQUIPMENT at SCHOOL	YES	NO			Please Chec	k All That Apply				
During or Outside of School:			□ Crutches □ Walker □ Wheelchair □ Other							
TREATMENTS	YES	NO	Please Check All That Apply							
			□ Insulii	n 🗆 B	lood Glucose Monit					
During or Outside of School						onitoring □Special Diet				
Is there any condition that would prevent	your chi	ld from p	participati	ing in p	hysical education o	r sports?   YES   NO				
Diagon list any additional account (1)										
Please list any additional concerns: (Use ba	ack of sh	eet if ne	cessary):							
PARENT/GUARDIAN SIGNATURE						DATE:				

North Syracuse Central School District FOOD ALLERGY AWARENESS INFORMATION
Does your child have any known food allergies/intolerances? ☐ YES (Continue) ☐ NO (Stop/Sign Form
FOOD ALLERGY
What age was the student diagnosed with an allergy?
Specific food allergies?
□ Pure food, list allergies:
□ As an ingredient, list allergies:
Reaction signs:
Is medication required?
Is antihistamine in Nurse's Office?
Is Epinephrine (Epi-Pen) in Nurse's Office?
NON MEDICAL DIETARY RESTRICTIONS:
FOOD INTOLERANCE:
□ Pure food, list food intolerance(s):
☐ As an ingredient, list specific ingredients(s):
Reaction signs:
If lactose intolerant, is it: ☐ Milk ☐ Yogurt ☐ Ice Cream ☐ Cheese ☐ All types of food or beverages that contain milk
Has the student been hospitalized as a result of an allergic reaction? ☐ YES ☐ NO
If student has <b>peanut</b> or <b>tree-nut</b> allergy, can student eat anything manufactured in a plant that processes items with peanuts and tree-nuts?
A physician's note must be submitted to the school nurse if you are reporting a food allergy/intolerance for the first time or there has been a change in your child's allergy/intolerance status. A physician's note can be faxed or submitted in person to appropriate school.
Please read the school's Student Food Allergies Policy (8101.2) located on the district website, <u>www.nscsd.or</u>
Signature indicates agreement to allow the NSCSD to share information on this document with appropriate personnel.
Parent/Guardian Signature: Date:

Student Name: \_\_\_\_\_ Grade: \_\_\_\_ DOB: \_\_\_\_\_



#### STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234 Office of P-12

Lissette Colón-Collins, Assistant Commissioner Office of Bilingual Education and World Languages

55 Hanson Place, Room 594 Brooklyn, New York 11217 Tel: (718) 722-2445 / Fax: (718) 722-2459 89 Washington Avenue, Room 528EB Albany, New York 12234 (518) 474-8775 / Fax: (518) 474-7948

#### Home Language Questionnaire (HLQ)

 D	Dear Parent or Guardian:		Please wr		learly	y when complet	ting this se	ection.
In order to provide your child with the		STUDEN	IT NAME.					
	pest possible education, we need to	First			iddle	Last		
	letermine how well he or she Inderstands, speaks, reads and writes		F BIRTH:		Juie	Luci	GENDER:	
	n English, as well as prior school and	DATE	F DIKIT.					
pe	personal history. Please complete the	Month			D	Voor	☐ Male☐ Female	
	rections below entitled Language	Month			Day	Year		
	Background and Educational History.  Your assistance in answering these	PAREN	T/PERSO	NIN	PARE	ENTAL RELATIO	N INFO:	
	uestions is greatly appreciated.	l						
	Thank you.		Last Nan	ne		First Name	е	Relation to Student
_								
	•	HOME LA	NGUAGE	CODE	<u>:</u>			
		anguage	a Racko	יייחוו	nd			
	(	(Please che						
	What language(s) is(are) spoken in the student's hom or residence?	me □ En	nglish		Other			
					Other		specify	
2. v	What was the first language your child learned?	☐ En	glish	-	<b>5</b>			
3. V	What is the Home Language of each parent/guardian	ı? □ Mo	 other			Fathe	specify ner	
•					specif			specify
		<b>⊔</b> G∪	uardian(s)			speci	cify	
4. V	What language(s) does your child understand?	☐ En	nglish		Other			
							specify	
5. V	What language(s) does your child speak?	☐ En	ıglish		Other _		Does r	not speak
۹ ۱	What language(s) does your child read?	☐ En			Other	specify	☐ Does r	not road
U. v	What language(s) uses your child read:	<b>—</b> L.,	gusu	<b>_</b> ,	Olliei	specify		110t reau
7. '	What language(s) does your child write?	☐ En	nglish		Other		☐ Does r	not write
						specify		
	THIS SECTION TO BE COMPLET	ED BY D	STRICT	N W	HICH S	STUDENT IS REC	GISTERED:	
	SCHOOL DISTRICT INFORMATION:					NT ID NUMBER IN N		
	SCHOOL DISTRICT IN CREATION.				INFORM	MATION SYSTEM:		
	A Company of the Comp							

THIS SECTION TO BE COMPLETED BY DISTRICT IN WHICH STUDENT IS REGISTERED:						
SCHOOL DISTRICT INFORMATION:		STUDENT ID NUMBER IN NYS STUDENT INFORMATION SYSTEM:				
District Name (Number) & School	Address	_				

1 **ENGLISH** 

### Home Language Questionnaire (HLQ)—Page Two

Educational History					
8. Indicate the total number of years that your child has been enrolled in school					
9. Do you think your child may have any difficulties or conditions that affect his or her ability to understand, speak, read or write in English or any other language? If yes, please describe them.					
Yes* No Not sure  'If yes, please explain:					
How severe do you think these difficulties are? ☐ Minor ☐ Somewhat severe ☐ Very severe					
10a. Has your child ever been <u>referred</u> for a special education evaluation in the past?  No Yes* *Please complete 10b below  10b. *If referred for an evaluation, has your child ever <u>received</u> any special education services in the past?					
□ No □ Yes – Type of services received:					
Age at which services received (Please check all that apply):  ☐ Birth to 3 years (Early Intervention) ☐ 3 to 5 years (Special Education) ☐ 6 years or older (Special Education)					
10c. Does your child have an Individualized Education Program (IEP)? ☐ No ☐ Yes					
11. Is there anything else you think is important for the school to know about your child? (e.g., special talents, health concerns, etc.)					
12. In what language(s) would you like to receive information from the school?					
Marilla Daniel Van					
Signature of Parent or of Person in Parental Relation  Month: Day: Year:  Date					
Relationship to student:  Mother  Father  Other:					
OFFICIAL ENTRY ONLY - NAME/POSITION OF PERSONNEL ADMINISTERING HLQ					
Name: Position:					
If an interpreter is provided, list name, position and credentials:					
Name/Position of Qualified Personnel Reviewing HLQ and Conducting Individual Interview					
Name: Position:					
Oral Interview Necessary:  No Yes					
**Date of Individual Interview:  Outcome of Individual Interview:  Administer NYSITELL Individual Interview:  Refer to Language Proficiency Team					
NAME/POSITION OF QUALIFIED PERSONNEL ADMINISTERING NYSITELL					
Name: Position:					
Date of NYSITELL Administration:  Mo. Day YR.  PROFICIENCY LEVEL ACHIEVED ON DENTERING DEMERGING TRANSITIONING DEXPANDING COMMANDING NYSITELL:					
FOR STUDENTS WITH DISABILITIES, LIST ACCOMMODATIONS, IF ANY, ADMINISTERED IN ACCORDANCE WITH IEP PURSUANT TO CSE RECOMMENDATION:					

2 ENGLISH

Please fill in yours and your child's names & sign the bottom of the form even if you DO NOT have MEDICAID. This form will stay in your child's file, and will only be used if/when your child receives special education services.

#### North Syracuse Central School District Committee on Special Education 5355 West Taft Road North Syracuse, NY 13212 (315-218-2144)

#### **Medicaid Consent**

Dear Parent/Guardian:	RE: DOB: Client Identification Number (CIN):
This is to ask your permission (consent) to request reimbursement fueducation and related services that are on your child's individualized	
This consent allows the school district to request reimbursement for school district's Medicaid Billing Agent for that purpose.	
I,as the parent/guardian)	uardian of,
(print name of parent/guardian) have received a written notification from the school district that exinsurance to pay for certain special education and related services.	(print name of child) splains my federal rights regarding the use of public benefits or
I understand and agree that the School District may access Medicaid child.	I to pay for special education and related services provided to my
I understand that:  • Providing consent will not impact my child's/my Medicaid • Upon request, I may review copies of records disclosed pure • Services listed in my child's IEP must be provided at no cose • I have the right to withdraw consent at any time; and • The school district must give me annual written notification  I also give my consent for the school district to release the form Medicaid Agency for the purpose of billing for special education following records will be shared.	suant to this authorization; st to me whether or not I give consent to bill Medicaid; n of my rights regarding this consent.  collowing records/information about my child to the State's
Records to be shared (such as records or infor	mation about services your child receives)
	Medication Administration Report
Written Order/Referral S	Special Transportation Log
Evaluation Reports C	Other Personally Identifiable Information
	Any Other Specific Records Pertaining to the Student's Services or Program
I give my consent voluntarily and understand that I may withdraw in receive special education and related services is in no way depended provide this consent, all the required services in my child's IEP will!  Medicaid CIN #	nt on my granting consent and that, regardless of my decision to be provided to my child at no cost to me.
Medica	tial here: My Child is NOT Eligible for aid.
Parent/Guardian Signature:	
Print Name:	Date:

#### **ENROLLMENT FORM - RESIDENCY QUESTIONNAIRE**

Name of LEA:	North Syracuse Central School District							
Name of Student:	Last			First		Midd	le	
Gender: ☐ Male ☐ Female	Date of Birth:				Grade:(preschool-12)			_
Current Address:					Phone	e:		
Previous Address:								
protected under the	ency, school re	cords, i ento Ac	immun et may	nization also be	records, or birth cer entitled to free trans	tificate	. Students who	are
(sometime ☐ In a hotel/n ☐ In a car, pa	ner family or oth s referred to as motel ark, bus, train, c	"doubl	ed-up"	)	oss of housing or as a			ship
☐ In permano	ent housing							
Print name of Parent, On Student (for unaccompa	·	outh)	_	0	are of Parent, Guardian (for unaccompanied ho		youth)	
<b>Date</b>			_					

If the student is <u>NOT</u> living in permanent housing, **proof of residency** and other documents normally needed for enrollment **are not required** and the **student is to be immediately enrolled.** The district's LEA liaison is required to assist the student in obtaining any necessary documents, including immunization or school records after the student has been enrolled.



#### **NEW YORK STATE MIGRANT EDUCATION PROGRAM**

## IDENTIFICATION & RECRUITMENT OFFICE PARENT SURVEY

The Migrant Education Program (MEP) is authorized by Title I, Part C of the Elementary and Secondary Education Act (ESEA). The MEP provides a variety of educational services to families who work in agriculture, <u>regardless of their nationality or legal status</u>. This program is <u>free of charge</u> to all eligible families and may include tutoring, free school lunch eligibility, educational field trips, summer programs, parent involvement activities, emergency needs and referrals to other services as needed.

#### Please take few minutes to complete this questionnaire.

### Has anyone in your family worked, or looked for work at the following occupations during the past 3 years?

- Any agricultural, farm, or fishing work (such as hay, dairy, fruit or vegetable crops, poultry, fishing, nursery/greenhouse, etc.)
- ☐ Work related to logging, harvesting, or initial processing of trees.
- Work at a food processing plant, (such as meat or poultry processing plants, packing fruits or vegetables, etc.)























#### If you answer YES, please provide your contact information below:

Parent/Guardian Name:		
Home address:		
Telephone number: ()	Best time to be reached:	AM/PM
Previous Address:		
Student name:	Age	_Grade
Student name:	А ое	Grade

<u>To submit this referral please fax to 607-436-3606, or by mail to NYS Migrant Education Program-Identification and Recruitment Office: 100 Saratoga Village Blvd, Suite 41, Ballston Spa, NY 12020.</u>

