



November 16, 2020

Dear Allen Road Elementary Parents:

We have been notified that a staff member at Allen Road Elementary has tested positive for COVID-19. The County is currently in the process of performing contact tracing.

While confidentiality and privacy constraints prohibit us from providing personal information about the individual impacted, we can let you know that the individual was last in attendance on Monday, November 9 and is currently in isolation as mandated by the County Department of Health.

We have identified staff and students thought to have been in close contact with the individual and have provided that information to the County Department of Health. All individuals suspected to have been in close contact will be quarantined outside of the building. The County Department of Health is in the process of contacting any additional individuals.

Instruction at Allen Road Elementary will continue as scheduled. We will continue to closely monitor this situation and communicate updates, if necessary.

Sincerely,

*Daniel D. Bowles
Superintendent of Schools*