

DISTRICT DISPATCH

A Publication of the North Syracuse Central School District

Volume 34 No. 1

August 2018

News for back to school 2018-2019!

School-year begins Wednesday, Sept. 5

The first day of school for students in the North Syracuse Central School District is Wednesday, September 5, 2018. Students in kindergarten through 10th grades will have full-day sessions and students in 11th and 12th grades will have a half-day.

School start and dismissal times are as follows:

Cicero-North Syracuse High School (10th - 12th grades) 7:35 a.m. - 2:00 p.m.

North Syracuse Junior High School (8th/9th grades) 7:30 a.m. to 2:00 p.m.

Middle Schools (5th - 7th grades) 8:10 a.m. to 2:45 p.m.

Elementary Schools (Kindergarten - 4th grades) 9:15 a.m. to 3:20 p.m.

Early Education Program (EEP) at Main Street School:

EEP Full Day Session 8:40 a.m. - 2:20 p.m.

EEP Half Day Sessions 8:40 a.m. - 11:10 a.m. & 11:50 a.m. - 2:20 p.m.

MILITARY HONOR ROLL



On Friday, November 9, 2018, in honor of Veteran's Day, the North Syracuse Central School District will honor another group of inductees to its Military Honor Roll. The honor roll was established in 2012 to recognize former district students that have gone on to military service.

In order for the honor roll to be as complete as possible when it is unveiled we are asking for the community's help. If you are a graduate of the district or have attended Cicero-North Syracuse High School and have gone into military service for at least one year, please contact the district to be included.

Information can be submitted online at www.nscsd.org/militaryhr. In order to be recognized during the November 9 ceremony, names must be submitted to the district no later than October 1, 2018.

After the October 1 deadline, the district will not accept additional submissions for inclusion on the honor roll at this ceremony but will continue to accept names to be added in subsequent years.

For more information about the North Syracuse Central School District Military Honor Roll, contact the office of the district's associate superintendent for teaching and learning at 315/218-2148.

Thank You for Supporting Penalty Relief!

On Friday, August 17, the North Syracuse Central School District was notified that New York State Governor Andrew Cuomo had signed the bill forgiving the district of a penalty approximately \$20 million. The district was facing the penalty for the late filing of paperwork related to certain capital projects dating back 20+ years.

Earlier this summer, NYS Assemblyman Al Stirpe and NYS Senator John DeFrancisco sponsored bills for full forgiveness of the imposed penalties. Those bills were passed in both the Assembly and Senate.

Upon receiving news that the governor had signed the bills into law, North Syracuse Central School District Superintendent of Schools Annette Speach said, "Thank you to our community, legislators and Governor Cuomo for supporting this relief. People really came together and rallied in support of our district. Because of those efforts a tremendous burden has been lifted and we can start the new school year focusing on what we should be focusing on – students!"

Watch for our students...and students, watch traffic!

As the seasons change, times for sunrise and sunset shift, and school buses take to the roads, please remember to pay extra attention for students walking to and from school and waiting for buses. The glare from the sun can be very bright at certain times of day, making it difficult to notice students far ahead of time. Students are also asked to pay close attention to traffic and be aware of their surroundings.

North Syracuse Central School District

District Information

Board of Education

Michael Shusda, *President*
 Michael A. Mirizio, *Vice President*
 Michael Donofrio
 Paul Farfaglia
 George Harrington
 Terri Krueger
 Erin McDonald
 Mary Scanlon
 Mark Thorne
 Connie Gibson, *District Clerk*

Board of Education Meeting Dates for 2018

September 10 & 24, 2018
 October 1 & 15, 2018
 November 5 & 19, 2018
 December 3 & 17, 2018

Superintendent of Schools

Annette Speech

Administration

Daniel D. Bowles, *Associate Superintendent for Teaching & Learning*
 Donald F.X. Keegan, *Associate Superintendent for Business Services*
 Dawn Wilczynski, *Assistant Superintendent for Instruction*
 Jason Nephew, *Assistant Superintendent for Human Resources*

Newsletter Information

The *District Dispatch* is published by the district to inform residents about issues, events and achievements. Suggestions are welcome and should be directed to:

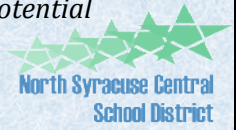
Laurie Cook, School Information Officer
 Phone: 315-218-2190
 Email: lcook@nscsd.org



Follow us on Twitter!
www.twitter.com/@NSyracuseCSD

North Syracuse Central School District Mission Statement

The students, residents and staff of the North Syracuse Central School District will work collaboratively to ensure a respectful and diversified learning environment. Our collective focus is to provide educational experiences and opportunities that inspire students to reach their individual potential as productive citizens.



As we make collective strides toward bringing **Vision2020** to life throughout the district, our District Advisory Council, comprised of various stakeholder groups, has worked over the last several months to craft goals that will carry us to 2020. At their July 30, 2018 meeting, the Board of Education adopted the 2018-2020 District Goals, which can be viewed on the District website at www.nscsd.org/info.

In addition, over the past school year the staff at each building has been working with their respective Building Planning Teams to develop an individual school mission statement that supports the overall District Mission, yet honors the individuality and uniqueness of each building.

The teams' energy and enthusiasm throughout the process was inspiring as positive themes were discussed and realizations were made about creating the best environment for our students, families and staff. The individual school mission statements that resulted are a true testament to the pride, individuality and thoughtfulness of our staff and the culture created at each school.

In an effort to share the collaborative work done by the teams, each building's mission was put into a "Wordle" creator so that the common themes could easily be visualized. When the "Wordle" was created, the most dominant theme was very clear: STUDENTS!



It is clear that by creating a collaborative environment, with community involvement, our students will be provided with a learning environment that meets the needs of all STUDENTS!

Annette Speech

Annette Speech, Superintendent of Schools

District Phone Numbers

School/Office	Phone Number
Allen Road Elementary School, David Lunden.....	315/218-2300
Karl W. Saile Bear Road Elementary School, John Cole	315/218-2400
Cicero Elementary School, Kathy Wheeler	315/218-2500
Cicero-North Syracuse High School, William LaClair Executive Principal	315/218-4100
Gillette Road Middle School, Christopher Leahey.....	315/218-3000
Lakeshore Road Elementary School, John Lawrence.....	315/218-2600
Main Street School, Dawn Hussein	315/218-2200
North Syracuse Junior High School, Constance Turose	315/218-3600
Roxboro Road Elementary School, Matthew Motala	315/218-2700
Roxboro Road Middle School, David Shaw.....	315/218-3300
Smith Road Elementary School, Gregory Stone	315/218-2800
<hr/>	
General Information	315/218-2100
District Clerk, Connie Gibson.....	315/218-2131
Central Registration, Elizabeth Nelipowitz.....	315/218-2145
Transportation Hot Line (August 20 through September 14, 2018 only)	315/218-2035
Superintendent of Schools, Annette Speach	315/218-2150
Associate Superintendent for Teaching & Learning, Daniel D. Bowles.....	315/218-2124
Associate Superintendent for Business Services, Donald F.X. Keegan	315/218-2119
Assistant Superintendent for Instruction, Dawn Wilczynski	315/218-2118
Assistant Superintendent for Human Resources, Jason Nephew	315/218-2125
Executive Director for Data, Accountability and School Improvement, Donna Marie Norton	315/218-2121
Executive Director for Diverse Learning & Student Support, Valerie DiFlorio.....	315/218-2120
Assistant Director of Special Education, Marina Sennett.....	315/218-2129
Director of Instructional Support for Diverse Learning, Lisa Goldberg.....	315/218-2134
Director of Instructional Support for CTE & Science, John Rice.....	315/218-2126
Director of Instructional Leadership, Alicia Pizzuto.....	315/218-2165
Director of Instructional Programming for Special Education, Lisa Garofalo.....	315/218-2140
Director of Athletics & Co-Curricular Programs, Timothy Bednarski,	315/218-4115
Treasurer, Vincent Love	315/218-2116
School Transportation Supervisor, Matthew Conti	315/218-2179
Director of Facilities III, Jon Ward	315/218-2109
Director of Food Service, Wendy Swift.....	315/218-2175
Purchasing Officer, David Kasouf	315/218-2141





North Syracuse Central School District 2018-2019 School Calendar



Approved by the Board of Education on April 2, 2018

	M	T	W	T	F
S - 20	SEPTEMBER				
I - 20	3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
	24	25	26	27	28

	M	T	W	T	F
S - 22	OCTOBER				
I - 22	1	2	3	4	5
	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
	29	30	31		

	M	T	W	T	F
S - 18	NOVEMBER				
I - 18				1	2
	5	6	7	8	9
	12	13	14	[15]	16
	19	20	21	22	23
	26	27	28	29	30

	M	T	W	T	F
S - 15	DECEMBER				
I - 15	3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
	24	25	26	27	28
	31				

	M	T	W	T	F
S - 18	JANUARY				
I - 18		1	2	3	4
	7	8	9	10	11
	14	15	16	17	18
	21	22	23	24	25
	28	29	30	31	

LEGEND

- No School for Students/Staff
- 1/2 Day for Gr. Pre K-12
Students Staff Workshops
- 1/2 Day for Gr. Pre K-6
Students - Parent Conferences
- 1/2 Day for Gr. Pre K-4
Students - Parent Conferences
- No Students - Superintendent's
Conf. Day/Staff Workshops
- # Regents Test Days
- + Depending on snowday usage
these days may be shortened
for Pre K-7

Totals
(I) Instructional Days - 186
(S) Staff Days - 186

	M	T	W	T	F
	FEBRUARY				
S - 15					1
I - 15					
	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	

	M	T	W	T	F
	MARCH				
S - 21					1
I - 21					
	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29

	M	T	W	T	F
	APRIL				
S - 17					5
I - 17					
	1	2	3	4	
	8	9	10	<11>	12
	15	16	17	18	19
	22	23	24	25	26
	29	30			

	M	T	W	T	F
	MAY				
S - 22					3
I - 22					
	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	31

	M	T	W	T	F
	JUNE				
S - 18					7
I - 18					
	3	4	5	6	
	10	11	12	13	14
	17	18	19	20	21+
	24+	25+	26	27	28

North Syracuse Central School District 2018-19 Calendar



Wednesday, September 5, 2018 is the first day of school for the 2018-19 school year. The complete school calendar will be mailed to homes in late August. If you would like to view the district's academic calendar before you receive your copy in the mail, visit our home page at www.nscsd.org. Additionally, the calendar is provided above with a listing of important dates on the following page.

Scheduled days off, meeting and event dates are also included on the district's "live" online calendar at www.nscsd.org. Users can customize their online calendar to include multiple schools, district events and meetings and can download event information to their mobile devices. The online calendar provides more specific event information than the calendar which is published in August. Families are encouraged to verify event dates and times

using the online calendar as they are subject to change after the calendar is printed.

North Syracuse Central School District 2018-19 Important Dates

August 27-29:	New Teacher Orientation	January 29:	1/2 Day (Pre-K–12) Staff Workshops
August 30:	Superintendent's Conference Day	February 18-22:	President's Day/Mid Winter Recess - No School
September 3:	Labor Day - No School	March 18:	1/2 Day (Pre-K–12) Staff Workshops
September 4:	Superintendent's Conference Day	April 11:	Parent Conferences - 1/2 Day (Pre-K–4)
September 5:	First Day of School	April 15-18:	Spring Recess - No School
September 26:	1/2 Day (Pre-K-12) Staff Workshops	April 19:	Good Friday - No School
October 8:	Columbus Day - No School	May 17:	1/2 Day (Pre-K–12) Staff Workshops
November 6:	Superintendent's Conference Day - No School	May 21:	School Budget Vote & Board Member Election
November 12:	Veteran's Day - No School	May 27:	Memorial Day - No School
November 15:	Parent Conference Day - 1/2 Day for Pre-K–6	June 14:	1/2 Day (Pre-K–12) Staff Workshops
November 21-23:	Thanksgiving Recess - No School	June 3, 18-25:	Regents Examination Days
December 7:	1/2 Day for Students/Staff	June 25:	Last Day for Students (Pre-K–7)
Dec. 24 - Jan. 4:	Holiday Recess - No School	June 26:	Regents Rating Day
January 21:	Martin Luther King Day - No School	June 26:	Superintendent's Conference Day/Last Day for Staff
Jan. 22 - Jan. 25	Regents Examination Days	June 27:	C-NS Graduation at SRC Arena

Student Dress Code (excerpted from Student Code of Conduct, Policy 5311.1)

All students are expected to give proper attention to personal cleanliness and to dress appropriately for school and school functions. Students and their parents have the primary responsibility for acceptable student dress and appearance. Teachers and all other district personnel should exemplify and reinforce acceptable student dress and help students develop an understanding of appropriate appearance in the school setting

A student's dress, grooming and appearance, including hair style/color, jewelry, make-up and nails, shall:

1. *Be safe, appropriate and not disrupt or interfere with the educational process.*
2. *Recognize that extremely brief garments such as tube tops, net tops, halter tops, spaghetti straps, plunging necklines (front and/or back), see-through garments, belly shirts, schimmel shirts, muscle shirts, rolled down pants (including one pant leg raised), bathing suits, half-shirts, short skirts, exposed underwear, bandanas (anywhere on the body and/or clothing), pajamas, clothing with letters across the rear of the clothes, gang related gear, droopy pants, and any midriff-exposing attire are not appropriate.*
3. *Ensure that underwear is completely covered with outer clothing. Exposed underwear, male/female, is not permitted.*
4. *All shorts, skorts, skirts, etc., must extend to at least the students mid-thigh.*
5. *Include footwear at all times. Flip flops, platform shoes, and clogs have presented safety hazard for students. Students wearing such shoes and their parents/guardians accept responsibility for their safety in the event of injury or personal harm caused by wearing inappropriate footwear.*
6. *Not include the wearing of hats, bandanas, head scarfs, or headbands in the classroom except for a medical or religious purpose.*
7. *Not include items that are vulgar, obscene, libelous or denigrate others on account of race, color, religion, creed, national origin, gender, sexual orientation or disability.*
8. *Not promote and/or endorse the use of alcohol, tobacco, electronic cigarettes, weapons, illegal drugs and/or encourage other illegal or violent activities.*
9. *Jewelry (pendants, vials, etc.) associated with drugs or drug use, chains, spiked jewelry, or clothing and other clothing accessories that pose a potential threat to safety are prohibited.*
10. *Any clothing and/or accessories deemed disruptive to the educational environment will not be permitted in school.*
11. *Clothing that causes exposure of student's stomach, back, or underwear when the student is engaged in everyday activities, such as bending, reaching, sitting, etc., will not be permitted. Each building principal or his or her designee shall be responsible for informing all students and their parents of the student dress code at the beginning of the school year and any revisions to the dress code made during the school year.*

Each building principal or his or her designee shall be responsible for informing all students and their parents of the student dress code at the beginning of the school year and any revisions to the dress code made during the school year. Students who violate the student dress code shall be required to modify their appearance by covering or removing the offending item and, if necessary or practical, replacing it with an acceptable item. Any student who refuses to do so shall be subject to discipline, up to and including in-school suspension for the day. Any student who repeatedly fails to comply with the dress code shall be subject to further discipline, up to and including out of school suspension.

This dress code applies not only to all school instructional programs, but also to all co-curricular, athletic, and extra-curricular activities, clubs, teams and events, including any fund-raising events associated with the school district.

Non-Discrimination Policy

The North Syracuse Central School District does not discriminate on the basis of race, color, creed, age, sex/gender, national origin, ethnic background, disability, military status, marital status, sexual orientation, or any other basis protected by applicable law in the employment and educational opportunities it offers, including vocational educational opportunities, and provides equal access to use of School District facilities by the Boy Scouts and other designated youth groups. The District is committed to adhering to the non-discrimination provisions of Title VI and Title VII of the Civil Rights Act of 1964, the Age Discrimination in Employment Act and the New York Human Rights Law.

The North Syracuse Central School District also does not discriminate on the basis of sex with respect to employment or in the educational programs and activities it provides (including vocational programs), including the appointment of employees, employment pay, benefits and opportunities, counseling services for students, access by students to educational programs, course offerings, textbooks and student activities, as required by Title IX of the Education Amendments of 1972.

The North Syracuse Central School District does not discriminate on the basis of disability in accordance with Section 504 of the Rehabilitation Act of 1973, the Americans With Disabilities Act and the New York Human Rights Law. Furthermore, the District does not discriminate on the basis of disability in admission or access to its programs. No person shall be denied employment or employment advancement solely because of any physical, mental or medical impairment, provided the individual is capable of performing, with or without reasonable accommodation, the essential functions of the job applied for or held.

Inquiries regarding the District's Non-Discrimination Policy should be directed to:

Section 504 Compliance Officer: Ms. Valerie DiFlorio, Executive Director for Diverse Learning and Student Support - (315) 218-2120
North Syracuse Central Schools
5355 West Taft Road, North Syracuse, New York 13212 OR

Title IX, Title VI, Title VII, ADA, ADEA and New York Human Rights Law Compliance Officer: Mr. Jason Nephew, Assistant Superintendent for Human Resources - (315) 218-2125
North Syracuse Central Schools
5355 West Taft Road, North Syracuse, New York 13212

The complete grievance procedures applicable to the District's Non-Discrimination Policy are available for review in the offices of each of the above-named persons, and the office of each District Director and Supervisor, and in the front office of each school building within the District. Copies will be provided upon request.

AHERA NOTIFICATION - The District has been inspected for building materials containing asbestos as required under the Asbestos Hazard Emergency Response Act ("AHERA"). Copies of the Management Plan and the three year re-inspection are available in the main office of each building. AHERA requires the District to appoint a "Designated Person" for asbestos-related concerns. Jon Ward, Director of Facilities, has been appointed as the "Designated Person" for asbestos-related concerns in the North Syracuse Central School District.

Notice to Parents and Eligible Students of the North Syracuse Central School District Neighbor Notification Law

The school district is required to provide notice to students, staff and persons in parental relation about pesticide application. You may register to receive written notice 48 hours prior to any pesticide application by calling 315/218-2109 and leaving your name, complete address and phone number. You will be given notice by mail at home, or by interoffice mail if you work for the school district, before these applications.

We incorporate the practice of monitoring all pest populations at regular intervals to keep identified pests under control. No pesticides are used when alternate methods will work. Pesticides will be used in a prudent manner in accordance with the recommended application procedures.

The notice will state: *"This notice is to inform you of a pending pesticide application to a school facility. You may wish to discuss*

with the designated school representative what precautions are being taken to protect your child from exposure to these pesticides. Further information about the product(s) being applied, including any warnings that appear on the label of the pesticide(s) that are pertinent to the protection of humans, animals, or the environment, can be obtained by calling the National Pesticide Telecommunications Network Information Line at 1-800-858-7378 or the New York State Department of Health Center for Environmental Health Information Line at 1-800-458-1158."

There will be an application summary report printed in the District Dispatch three times each year. The district contact, Mr. Jon Ward, can be reached at 315/218-2109 regarding the Neighbor Notification Information.

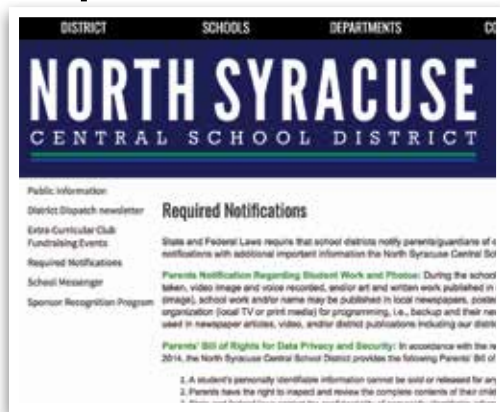
Notification of Pesticide Applications at North Syracuse Central School District through 8/15/18

<u>Application Date</u>	<u>Location</u>	<u>Product</u>
-------------------------	-----------------	----------------

There have been no pesticide applications from 7/1/18 through 8/15/18

Staff and persons in parental relationships can register to obtain a 48-hour notification form by calling Jon Ward, Director of Facilities at 315/218-2109 and requesting an application for notification registration form. Information can also be obtained from NPTNI @ 1-800-858-7378 or NYS Department of Health at 1-800-458-1158 regarding specific materials that were applied.

Required District notifications can be obtained online



In past years, the North Syracuse Central School District has published certain required parental notifications in the August issue of the *District Dispatch* newsletter. After recently having been informed by legal counsel that notifications can be posted online, the district has created a website devoted to such required information. In order to save space in the newsletter, we will no longer be publishing the entire PPRA (The Protection of Pupil Rights Amendment) and FERPA (The Family Educational Rights and Privacy Act) notices in the August *District Dispatch*. Instead, the required notifications website will be updated as new information is made available. To view all required notifications, visit the district website at www.nscsd.org and click the Public Information link on the "District" tab.

Anyone that would like to receive a paper copy of the required notices can contact North Syracuse Central School District Board of Education Clerk Connie Gibson at 315/218-2131 or by email at cgibson@nscsd.org.



www.nscsd.org/facebook

If you haven't already, don't forget to find us on Facebook this summer! If you are a Facebook user, please visit the district's Facebook page and "like" us. Our site is maintained for the community, by the district, and is updated frequently to share news of the latest student and staff achievements, school and district sponsored activities and events, and other district information. Share the page with your friends so that we can use Facebook to get information out to as many people as possible.

NOTIFICATION REGARDING EMERGENCY RESPONSE PLAN

The North Syracuse Central District has an Emergency Response Plan in place to address student and staff safety issues. The plan would be activated in the event of a local disaster or school emergency.

Statistics show schools are still among the safest places to be on a day-to-day basis, due to the strong commitment of educators, parents, and communities to their children. Nevertheless, disasters do happen and, because of that, no community can be complacent in its efforts to make its schools even safer.

As part of its Emergency Response Plan, the district has a designated chief emergency officer who is responsible for coordinating communication between staff, law enforcement and first responders to ensure staff understanding of the district-level safety plan. The chief emergency officer will also be responsible for communicating details to staff during an emergency.

Also in the event of an emergency, the district's school information officer will be responsible for disseminating information to the public by communicating with local media and the community. Several communication methods are available to the district and will be utilized as appropriate. Such methods include text, email and telephone alerts, website updates, social media messages and media announcements.

The district's mass communication system, School Messenger, utilizes the student/parent/guardian information stored in schooltool. Therefore, **it is imperative that parents and guardians ensure that their contact information is correct in schooltool. Whenever your contact information changes, be sure to contact your child's school immediately to update your information to ensure that you receive emergency communications from the district.**

Drills

Parents and guardians should also be aware that the district conducts unannounced emergency and lockdown drills at each school in the district throughout the school year. Law enforcement and emergency personnel may be included in these drills when possible. Visitors to school buildings will be notified of emergency situations/drills such as a shelter-in-place, hold-in-place, evacuation, lockout or lockdown.

The North Syracuse Central School District's Emergency Response Plan will also be posted online at the beginning of each school year.

School District Information at a glance

Please refer to the following for common questions. More information is also available on the district's website at www.nscsd.org and in the 2018-2019 Student Handbook on the district's website at www.nscsd.org.

Transportation

Any student who wishes to use district transportation should begin doing so at the beginning of the school year. Once bus routes and schedules are finalized during the first weeks of the school year, there may be no room on buses for students who prefer to walk while the weather is pleasant, but wish to ride during severe winter weather.

Parents or guardians are responsible for the safety of their children between their residence and the bus stop, as well as at the bus stop. The school district is responsible for the safety of students upon entering the school bus, during transportation, and until their discharge from the bus.

Procedures have been established for those wishing to have their children dropped off or picked up at a location other than their bus stop. Appropriate paperwork must be completed and approved before such action may be taken. These forms are available in all schools, in the District Registrar's and Transportation Offices and via the District website on the Transportation page. For more information, contact the Transportation Department at 315/218-2107 or the District Registrar at 315/218-2145.

The following item(s) are prohibited on a school bus: weapons, laser pens, lighters, matches, flame starters, bomb bags or any items which may constitute a safety hazard to the driver and passengers. Students are not permitted to board the school bus with large objects that take up space needed by fellow passengers. Some examples are: skis, hockey sticks, skate boards, large musical instruments, large sports bags and music boxes. Students are permitted to use cell phones while on the school bus, however, use of the cell phone camera or video functions are not permitted at any time while on the school bus. The school bus driver has the authority to suspend cell phone use while on the bus if such use obstructs the safe and proficient operation of the school bus.

Parents are notified of their children's bus routes by mail in late August.

Private & Parochial Schools Outside the School District

Students attending private or parochial schools located outside the school district who have filed an appropriate application will receive notification from the Transportation Department. The information will contain their bus number, bus stop location, time of pick up and transfer bus if needed. In the morning, students for Bishop Grimes will transfer at Cicero-North Syracuse High School while the remaining schools will transfer at North Syracuse Junior High School. Any parent who has any questions or does not receive notification should contact the Transportation Department via the Bus Hotline at 315/218-2035 (August 20 through September 14, 2018 only).

School Bus Information for Pre-K Students

Parents or guardians of pre-k students will receive notification of bus number, bus stop location, pick-up time and return bus number. This letter should be received by Monday, August 28. It should be noted that during the morning run, pre-k students will be at stops with students

riding in for K-4 classes. However, at midday take home, pre-k students will be taken to their home or nearest intersection/turn around if the home is not reachable. Please note that only students currently 4 years old can ride the bus to schools. Parents must transport students who are not 4 years old to school. All students, regardless of age, will be transported home. **If you should have any questions, please contact the Transportation Department's Bus Hotline at 315/218-2035. (August 20 through September 14, 2018 only).**

Transportation To and From a Child Care Provider

Parents who require their child to be transported to or from school to a baby sitter or child care provider must complete a set of transportation request forms. Transportation will be arranged to and from the baby sitter. It is the district's expectation that your child will utilize the service provided both a.m. and p.m. These forms must be updated annually. The district requires that both the parent and the baby sitter/child care provider complete a form. These request forms are available through the district registrar (315/218-2145) or transportation department (315/218-2107). Any changes in transportation require a minimum notification of 72 hours. These forms must be on file with the Transportation Department by August 29, 2018 or changes will not occur until September 17, 2018.

Bus Safety & Discipline

Proper behavior is expected from all students in the North Syracuse Central School District and is particularly important when on a school bus. Disruptive, reckless and/or bullying behavior cannot be tolerated on a school bus. Students who are repeatedly disruptive, or who behave recklessly on the bus, will be referred to the appropriate administrator for disciplinary action. This action may include temporary or permanent suspension from the school bus. Please refer to your child's student handbook for more details.

As the new school year is about to begin, please review with your young children the basic rules of bus safety:

1. Wait for the bus to come to a complete stop before entering or exiting.
2. Stay seated on the bus to avoid falling when the bus is moving.
3. At the bus stop, wait for the driver to signal you to cross the street.
4. Do not hook charms, key chains or stuffed animals to backpacks. These items can easily get caught on the bus railing, steps or door.
5. Be sure backpack straps and sweatshirt or jacket strings are tied and in place. These can also easily get caught on the bus railing, steps or door.
6. Never get off at a stop that isn't yours unless you have a bus pass to go to someone else's home.
7. If you have a question about your stop or forgot to get off at your stop, tell the driver and he/she will get you home safely.
8. Elementary students should have bus tags with name, address, phone number and bus number visible during the first month of school.

Emergency School Closings, Delayed Openings and Early Dismissal

In the event that it is necessary to close schools due to emergency situations or severe weather conditions, or to close early once students are in school, closing information will be posted on the district website and Facebook page and sent out through Twitter (@NSyracuse.com) and through School Messenger.

Local television and radio stations will also be notified. It is recommended that residents watch one of the following television stations: WSYR-Channel 9, Spectrum Cable News 10, WTVH – Channel 5, or WSTM – Channel 3. These stations are the first to be notified of any closings or delays or early dismissals. Residents may also listen to WSYR (570AM) or WAER (88.3 FM).

Early Dismissal

Please be sure to complete and update your child's Emergency Form and update it when necessary. Your child's school must know where your child should go in the event of an early dismissal. If school is dismissed early or closed, all after school activities and programs are usually cancelled.

Emergency Evacuation Information

In the case of an emergency where students are evacuated to a different location, the telephone numbers for the Main Office and Health Office of the school will be transferred to the Administration Offices where information will be provided to parents.

GED (now called TASC) Information

As of January 1, 2014, the Test Assessing Secondary Completion (TASC) replaced the GED® as the test used in NYS to earn a high school equivalency. The TASC uses the same test format as the GED®. A TASC preparation program for those individuals who did not complete high school is offered through OCM BOCES. For more information or class schedules, please call 315/453-4455.

Student Accident Insurance

The North Syracuse Central School District carries student accident insurance on all students through NAHGA. All students are protected against covered accidents while attending school and/or school sponsored, supervised activities; i.e., clubs, sports, dances, field trips, etc.

Keep in mind that this accident insurance is excess coverage. This means you must submit a claim to your own health insurance carrier first, and then to NAHGA. If your child has sustained an injury or is involved in an accident, please notify the school nurse. The school nurse will complete part 1 of the claim form. It is your responsibility to complete part 2 of the claim form and mail it to NAHGA with itemized bills, explanation of benefits, or denials from your insurance carrier within 90 days from the date of the accident. If you have any questions, please call 315/218-2141.

Online School Meal Prepayment Information

North Syracuse Central School District offers MySchoolBucks® as a meal prepayment service. The online payment service provides a quick and easy way to add money to your student's meal account using a credit/debit card or electronic check.

Parents/guardians can also view recent purchases, check balances, and set-up low balance alerts free of charge.

MySchoolBucks provides:

- Convenience - Available 24/7 on the web or with the Mobile App for your iPhone, Android or Windows phone!
- Efficiency - Make payments for all your students, even if they attend different schools within the district. Eliminate the need for your students to take money to school.
- Control - Set low balance alerts, view account activity, recurring/automatic payments & more!
- Flexibility - Make payments using credit/debit cards and electronic checks.
- Security – MySchoolBucks adheres to the highest security standards, including PCI and CISP.

Enrollment is easy!

1. Go to www.MySchoolBucks.com and register for a free account.
2. You will receive a confirmation email with a link to activate your account.
3. Add your students using their school name and student ID.
4. Make a payment to your students' accounts with your credit/debit card or electronic check.

A program fee may apply. You will have the opportunity to review any fees and cancel if you choose, before you are charged.

If you have any questions, contact MySchoolBucks directly:

- parentsupport@myschoolbucks.com
- 1-855-832-5226
- Visit myschoolbucks.com and click on Help/FAQ's

Online Student Grade book/Report Cards

North Syracuse Central School District student report cards and progress reports are available online for all students. Paper report cards/progress reports are not sent home but can be requested through your child[ren]'s school principal if necessary. To access schooltool online, go to <https://cns.schooltool.cnyric.org/SchoolToolWeb/>.

Parents of newly enrolled students who have provided the district with an email address will be sent a password allowing them to set up a portal account and securely view their student's information. Passwords will be sent on September 7. If you do not receive a password or need to have one reset, please contact the building secretary at your child(ren)'s school. Additional helpful information about schooltool can be found online at <http://www.nscsd.org/schooltool>.

Free and reduced price meal information for district students

The North Syracuse Central School District has announced a free and reduced price meal policy for its students for the 2018-19 school year. The following income eligibility guidelines have been adopted:

Total Family Size	Annual	Monthly	Twice per Month	Every Two Weeks	Weekly
1	\$ 22,459	\$ 1,872	\$ 936	\$ 864	\$ 432
2	\$ 30,451	\$ 2,538	\$ 1,269	\$ 1,172	\$ 586
3	\$ 38,443	\$ 3,204	\$ 1,602	\$ 1,479	\$ 740
4	\$ 46,435	\$ 3,870	\$ 1,935	\$ 1,786	\$ 893
5	\$ 54,427	\$ 4,536	\$ 2,268	\$ 2,094	\$ 1,047
6	\$ 62,419	\$ 5,202	\$ 2,601	\$ 2,401	\$ 1,201
7	\$ 70,411	\$ 5,868	\$ 2,934	\$ 2,709	\$ 1,355
8	\$ 78,403	\$ 6,534	\$ 3,267	\$ 3,016	\$ 1,508
*Each additional person add	\$ 7,992	\$ 666	\$ 333	\$ 308	\$ 154

Children need healthy meals to learn. The North Syracuse Central School District offers healthy meals at reasonable prices every school day. Breakfast costs \$1.85 and lunch costs \$2.35 for elementary students, \$2.60 for middle school students and \$2.85 for junior/senior high students. Your children may qualify for free or reduced price (\$0.25 for breakfast and \$0.25 lunch) meals.

The above chart provides income eligibility information for **reduced** price meals. If household income is below levels shown, children may qualify for **free** meals (if their household's gross income is within the free Federal Income Eligibility Guidelines limit).

Additionally, **all children in households receiving SNAP, the Food Distribution Program on Indian Reservations (FDPIR) or TANF benefits**, can get **free meals** regardless of income. If you now receive Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance to Needy Families (TANF) for any children, or participate in the Food Distribution Program on Indian Reservations (FDPIR), the application must include the children's names, the household SNAP, TANF or FDPIR case number and the signature of an adult household member. All children should be listed on the same application. If you do not list a SNAP, TANF or FDPIR case number, the application must include the names of everyone in the household, the amount of income each household member, and how often it is received and where it comes from. It must include the signature of an adult household member and the last four digits of that adult's social security number, or check the box if the adult does not have a social security number. An application that is not complete cannot be approved. Contact your local Department of Social Services for your SNAP or TANF case number or complete the income portion of the application. No application is necessary if the household was notified by the SFA their children have been directly certified. If the household is not sure if their children have been directly certified, the household should contact the school.

Categorical eligibility for free meal benefits is extended to all children in a household when the application lists an Assistance Program's case

number for any household member. Also, your children can get free meals if your household's gross income is within the free limits on the Federal Income Eligibility Guidelines. Households with children who are categorically eligible through an Other Source Categorically Eligible designation, as defined by law, may be eligible for free benefits and should contact the SFA for assistance in receiving benefits.

Foster children that are under the legal responsibility of a foster care agency or court, are also eligible for **free** meals. Any foster child in the household is eligible for free meals regardless of income.

Any foster child in the household is eligible for free meals regardless of income. Foster children may also be included as a member of the foster family if the foster family chooses to also apply for benefits for other children. If non-foster children in a foster family are not eligible for free or reduced price meal benefits, an eligible foster child will still receive free benefits.

Homeless, runaway, and migrant children that meet the definitions thereof, can also get **free** meals. **If your children fit into these criteria and you haven't already been told** that they will get free meals, please call/email the district's homeless liaison, Donna Marie Norton, at (315) 218-2121/dnorton@nscd.org to see if they qualify.

Additionally, children in households participating in the **WIC Program** may be eligible for free or reduced price meals and should submit an application for free/reduced prices.

It is not necessary to complete individual applications for each child in a household. Use only one application for all students in your household. It is not necessary for families or their child(ren) to be U.S. citizens to qualify for free or reduced price meals. We cannot approve an application that is not complete so please be sure to fill out all required information.

Some families have already received letters regarding the district's meal program and free/reduced price applications. If your family received a letter, please read it carefully and follow the instructions. **Call the district at (315) 218-2176 if you have questions.**

A new application must be filled out each year even if a child in the household received free/reduced price meals in the past. Applications are only good for the school year in which they are completed and for the first few days of the following year. Unless told by school personnel that your child is eligible for the new school year, a new application must be submitted.

Incomplete applications cannot be approved, so be sure to fill out all required information and return it to: Wendy Swift, Food Service Office, North Syracuse Central School District, 5520A East Taft Road, North Syracuse, NY 13212.

Families can apply for free/reduced price meals at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.

Information provided on applications will be checked and families may be asked to send written proof of eligibility. If your application is rejected, that decision can be disputed by discussing the matter with school officials. Families may request a hearing by calling or writing to: Don Keegan, 5355 West Taft Road, North Syracuse, NY 13212, (315) 218-2100/ dkeegan@nscsd.org.

Free and Reduced Price Meal Application Facts: When filling out the application form, please pay careful attention to these helpful hints.

How to Apply: To get free or reduced price meals for your children you may submit an Eligibility Letter for Free Meals received from the NYS Education Department, OR carefully complete one application for your household and return it to the designated office with all required information. An application that is not complete cannot be approved.

Reporting Changes: The benefits that you are approved for at the time of application are effective for the entire school year. You no longer need to report changes for an increase in income or decrease in household size, or if you no longer receive SNAP.

Meal Service to Children With Disabilities: Federal regulations require schools and institutions to serve meals at no extra charge to children with a disability which may restrict their diet. A student with a disability is defined in 7CFR Part 15b.3 of Federal regulations, as one who has a physical or mental impairment which substantially limits one or more major life activities. Major life activities are defined to include functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working. You must request the special meals from the school and provide the school with medical certification from a medical doctor. If you believe your child needs substitutions because of a disability, please get in touch with us for further information, as there is specific information that the medical certification must contain.

SNAP/TANF/FDPIR case number: This must be the complete valid case number supplied to you by the agency including all numbers and letters, for example, E123456, or whatever combination is used in your county. Refer to a letter you received from your local Department of Social Services for your case number or contact them for your number.

Foster Child: A child who is living with a family but who is under the legal care of the welfare agency or court may be listed on your family application. List the child's "personal use" income. This includes only those funds provided by the agency which are identified for the personal use of the child, such as personal spending allowances, money received by his/her family, or from a job. Funds provided for housing, food and care, medical, and therapeutic needs are not considered income to the foster child. Write "0" if the child has no personal use income.

Household: A group of related or non-related people who are living in one house and share income and expenses.

Adult Family Members: All related and non-related people who are 21 years of age and older living in your house.

Financially Independent: A person is financially independent and a separate economic unit/household when his or her earnings and expenses are not shared by the family/household. Separate economic units in the same residence are characterized by prorating expenses and by economic independence from one another.

Current Gross Income: Money earned or received at the present time by each member of your household before deductions. Examples of deductions are federal tax, State tax, and Social Security deductions. If you have more than one job, you must list the income from all jobs. If you receive income from more than one source (wage, alimony, child support, etc.), you must list the income from all sources. Only farmers,

self-employed workers, migrant workers, and other seasonal employees may use their income for the past 12 months reported from their 1040 Tax Forms.

Examples of gross income are:

- Wages, salaries, tips, commissions, or income from self-employment
- Net farm income – gross sales minus expenses only – not losses
- Pensions, annuities, or other retirement income including Social Security retirement benefits
- Unemployment compensation
- Welfare payments (does not include value of SNAP)
- Public Assistance payments
- Adoption assistance
- Supplemental Security Income (SSI) or Social Security Survivor's Benefits
- Alimony or child support payments
- Disability benefits, including workman's compensation
- Veteran's subsistence benefits
- Interest or dividend income
- Cash withdrawn from savings, investments, trusts, and other resources which would be available to pay for a child's meals
- Other cash income

Income Exclusions: The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care Development (Block Grant) Fund should not be considered as income for this program.

Frequently Asked Questions:

Who should I include as members of my household? *You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.*

What if my income is not always the same? *List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.*

We are in the military. Do we include our housing allowance as income? *If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.*

My spouse is deployed to a combat zone. Is his/her combat pay counted as income? *No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your school for more information.*

My family needs more help. Are there other programs available? *To find out how to apply for SNAP or other assistance benefits, contact your local assistance office or call 1-800-342-3009.*

If you have any questions or need help filling out the application form, please contact: Wendy Swift, Food Service Director at (315) 218-2175.

2018-2019 Application for Free and Reduced Price School Meals/Milk

To apply for free and reduced price meals for your children, read the instructions on the back, complete **only one** form for your household, sign your name and **return it to the address listed below**. Call (315) 218-2176, if you need help. Additional names may be listed on a separate paper.

Return Completed Applications to: **North Syracuse Food Service Department**
5520A. East Taft Road
North Syracuse, NY 13212 Fax (315) 458-0136

1. List all children in your household who attend school:

Student Name	School	Grade/Teacher	Foster Child	Homeless Migrant, Runaway
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

2. SNAP/TANF/FDPIR Benefits:

If anyone in your household receives either SNAP, TANF or FDPIR benefits, list their name and CASE # here. **Skip to Part 4, and sign the application.**

Name: _____ CASE #: _____

3. Report all income for ALL Household Members (Skip this step if you answered 'yes' to step 2)

All Household Members (including yourself and all children that have income).

List all Household members not listed in Step 1 (including yourself) **even if they do not receive income**. For each Household Member listed, if they do receive income, report total income for each source in whole dollars only. If they do not receive income from any other source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

Name of household member	Earnings from work before deductions <i>Amount / How Often</i>	Child Support, Alimony <i>Amount / How Often</i>	Pensions, Retirement Payments <i>Amount / How Often</i>	Other Income, Social Security <i>Amount / How Often</i>	No Income
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>

Total Household Members (Children and Adults)

*Last Four Digits of Social Security Number: XXX-XX-__ __ __ __

I do not have a SS#

*When completing section 3, an adult household member must provide the last four digits of their Social Security Number (SS#), or mark the "I do not have a SS# box" before the application can be approved.

4. Signature: An adult household member must sign this application before it can be approved.

I certify (promise) that all the information on this application is true and that all income is reported. I understand that the information is being given so the school will get federal funds; the school officials may verify the information and if I purposely give false information, I may be prosecuted under applicable State and federal laws, and my children may lose meal benefits.

Signature: _____ Date: _____

Email Address: _____

Home Phone: _____ Work Phone: _____ Home Address: _____

5. Ethnicity and Race are optional; responding to this section does not affect your children's eligibility for free or reduced price meals.

Ethnicity: Hispanic or Latino Not Hispanic or Latino

Race: American Indian or Alaskan Native Asian Black or African American Native Hawaiian or Other Pacific Island White

DO NOT WRITE BELOW THIS LINE – FOR SCHOOL USE ONLY

Annual Income Conversion (Only convert when multiple income frequencies are reported on application)
 Weekly X 52; Every Two Weeks (bi-weekly) X 26; Twice Per Month X 24; Monthly X 12

SNAP/TANF/Foster

Income Household: Total Household Income/How Often: _____ / _____ Household Size: _____

Free Meals Reduced Price Meals Denied/Paid

Signature of Reviewing Official _____ Date Notice Sent: _____

APPLICATION INSTRUCTIONS

To apply for free and reduced price meals, complete only one application for your household using the instructions below. Sign the application and return the application to Jennifer Wheeler, 5520A East Taft Road, N. Syracuse, NY 13212.

If you have a foster child in your household, you may include them on your application. A separate application is not needed. Call the school if you need help: (315) 218-2176. Ensure that all information is provided. Failure to do so may result in denial of benefits for your child or unnecessary delay in approving your application.

PART 1 ALL HOUSEHOLDS MUST COMPLETE STUDENT INFORMATION. DO NOT FILL OUT MORE THAN ONE APPLICATION FOR YOUR HOUSEHOLD.

- (1) Print the names of the children, including foster children, for whom you are applying on one application.
- (2) List their grade and school.
- (3) Check the box to indicate a foster child living in your household, or if you believe any child meets the description for homeless, migrant, runaway (a school staff will confirm this eligibility).

PART 2 HOUSEHOLDS GETTING SNAP, TANF OR FDPIR SHOULD COMPLETE PART 2 AND SIGN PART 4.

- (1) List a current SNAP, TANF or FDPIR (Food Distribution Program on Indian Reservations) case number of anyone living in your household. The case number is provided on your benefit letter.
- (2) An adult household member must sign the application in PART 4. SKIP PART 3. Do not list names of household members or income if you list a SNAP case number, TANF or FDPIR number.

PART 3 ALL OTHER HOUSEHOLDS MUST COMPLETE THESE PARTS AND ALL OF PART 4.

- (1) Write the names of everyone in your household, whether or not they get income. Include yourself, the children you are applying for, all other children, your spouse, grandparents, and other related and unrelated people in your household. Use another piece of paper if you need more space.
- (2) Write the amount of current income each household member receives, before taxes or anything else is taken out, and indicate where it came from, such as earnings, welfare, pensions and other income. If the current income was more or less than usual, write that person's usual income. **Specify how often this income amount is received: weekly, every other week (bi-weekly), 2 x per month, monthly. If no income, check the box.** The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care and Development Block Grant, TANF and At Risk Child Care Programs should **not** be considered as income for this program.
- (3) Enter the total number of household members in the box provided. This number should include all adults and children in the household and should reflect the members listed in PART 1 and PART 3.
- (4) The application must include the last four digits only of the social security number of the adult who signs **PART 4** if Part 3 is completed. If the adult does not have a social security number, check the box. **If you listed a SNAP, TANF or FDPIR number, a social security number is not needed.**
- (5) An adult household member must sign the application in PART 4.

OTHER BENEFITS: Your child may be eligible for benefits such as Medicaid or Children's Health Insurance Program (CHIP). To determine if your child is eligible, program officials need information from your free and reduced price meal application. Your written consent is required before any information may be released. Please refer to the attached parent Disclosure Letter and Consent Statement for information about other benefits.

USE OF INFORMATION STATEMENT

Use of Information Statement: The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not submit all needed information, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the primary wage earner or other adult household member who signs the application. The social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs.

We may share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

DISCRIMINATION COMPLAINTS

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

North Syracuse Central School District Food Service Notices

Nondiscrimination Statement: This explains what to do if you believe you have been treated unfairly.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992.

Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

Confidentiality: The United States Department of Agriculture has approved the release of students names and eligibility status, without parent/guardian consent, to persons directly connected with the administration or enforcement of federal education programs such as Title I and the National Assessment of Educational Progress (NAEP), which are United States Department of Education programs used to determine areas such as the allocation of funds to schools, to evaluate socioeconomic status of the school's attendance area, and to assess educational progress. Information may also be released to State health or State education programs administered by the State agency or local education agency, provided the State or local education agency administers the program, and federal State or local nutrition programs similar to the National School Lunch Program. Additionally, all information contained in the free and reduced price application may be released to persons directly connected with the administration or enforcement of programs authorized under the National School Lunch Act (NSLA) or Child Nutrition Act (CNA); including the National School Lunch and School Breakfast Programs, the Special Milk Program, the Child and Adult Care Food Program, Summer Food Service Program and the Special Supplemental Nutrition Program for Women Infants and Children (WIC); the Comptroller General of the United States for audit purposes, and federal, State or local law enforcement officials investigating alleged violation of the programs under the NSLA or CNA.

Parental Notification

Placement in English as a New Language Program



It is the responsibility of the North Syracuse Central School District to identify students with limited English proficiency (LEP), to provide sufficient instructional and support services

to ensure that all state standards are met, and to provide equal educational opportunities for LEP students to participate in all school programs and extra-curricular activities.

All students who utilize English as a New Language, will be screened to determine if they qualify as Limited English Proficiency students.

Eligible students will be provided with an English As A New Language (ENL) program, which is sensitive to the first languages and cultures of the students.

ENL programs are held at the following schools:

- Allen Road Elementary School (K-4)
- Cicero Elementary School (K-4)
- Roxboro Road Middle School (5-7)
- North Syracuse Junior High School (8-9)
- Cicero-North Syracuse High School (10-12)

Students of limited English proficiency who are suspected of having a handicapping condition will be referred to the Committee on Special Education, in accordance with Commissioner's Regulations, Part 200.

The district will hold regular meetings at least twice a year for parents/guardians of English learners. At those meetings, parents will be provided with information to help understand the goals of the students program.

Questions regarding this notice or to request a copy of the district's policy, please contact the Associate Superintendent for Teaching and Learning at (315) 218-2124.

Congratulations & Best Wishes to our Retirees!

Congratulations to the following staff members, retiring this year from the North Syracuse Central School District. Thank you for your dedication and commitment to our students, their families and the community.

Administrative Office Building

Patricia Marlow

Allen Road Elementary School

Luigi Colunio

KWS Bear Road Elementary School

Korie Allen

Ann Bush

Nancy Congdon

Colleen Costello

Charles Darling

Maria Honis

Barbara Murphy

Cicero Elementary School

Mildred Grace

Susan Lape

Carlie Lewis

Joan Littlehale

Sharon Walker

Lakeshore Road Elementary School

Barbara Cady

Marguerite McAuliffe

Cheryl Neddo

Gary Neddo

Thomas VanBeveren

Smith Road Elementary School

James Ball

Judith Hentges

Joni Romano

Gillette Road Middle School

Sharon Kieffer

Maureen Myers

Kathleen Roche

Debra Stairs

Roxboro Road Middle School

Donna Blake

Wanda Buckley

Julia Chilson

Norma Craven

Gary Lipp

Melissa Paduana

Sharon Smith

Joyce Warner

North Syracuse Junior High School

Michael Fenlon

Paula Lawton

Thomas McJilton

Joni Pontius

Reginald White

Cicero-North Syracuse High School

Robert Audley

Roger Cronk

Susan Hourihan

Ronald Lindsay

Nancy Oberliesen

Sharon Porter

Brenda Verginio

Main Street School

Tamra Barnhart-Doody

Daina Jakubowski

Helen Moore

Melissa Morezak

Mandy Murphy

Transportation

Suzanne Casolare

Charles Elve

Wesley Frawley

Richard Grimble

Daryl Higley

Virginia Lougnot

John (Greg) Miller

Karen Payrot

Mary Stone

Maintenance & Operations

Vincent Duchano

KWS Bear Road Elementary School/

Cicero Elementary School/Roxboro

Road Elementary School

Hollis Bossert

Roxboro Road Elementary School/

KWS Bear Road Elementary School

Martha Lewis

Colleen Wickert

Cicero-North Syracuse High School/

North Syracuse Junior High School

Renee Brown

Ann Lynn



**North Syracuse Central
School District
appreciates
our sponsors!**



**[www.nscsd.org/spon-
sorthanks](http://www.nscsd.org/spon-
sorthanks)**

(315) 218-2143

**Thank you for
supporting
our schools!**

Food service substitutes wanted!

The North Syracuse Central School District's food service department is looking to hire substitute food service helpers. Full and part-time positions are available. Hours of work typically range between 9:00 a.m. and 2:00 p.m. during the school year.

Anyone interested in applying may fill out an application online by means of the district's website, www.nscsd.org, or a paper application may be picked up at the food service office, 5520A East Taft Road, N. Syracuse.



5355 West Taft Road
North Syracuse, NY 13212

NONPROFIT ORG.
U.S. POSTAGE
PAID
SYRACUSE, NY
PERMIT NO. 4

NORTH SYRACUSE CSD RESIDENT ECR WSS

DATED MATERIAL – PLEASE RUSH

North Syracuse Central School District

Bus Hotline Number

(315) 218-2035

August 20 through September 14, 2018

SCHOOL PHYSICALS



The New York State Department of Education requires a health certificate or health appraisal of each public school student when they: enter the school district for the first time; are in Grades K, 1, 3, 5, 7, 9 and 11; participate in interscholastic sports; need working papers; and are referred to the Committee on Special Education.

All students participating in interscholastic sports programs, regardless of their grade level, must have a physical exam before participating in any

sport. This physical includes health history signed by a parent and blood pressure reading.

These physicals need to be turned into the school nurse prior to the start of tryouts. If your child intends to tryout for a sport, it is important that they check with their school's nurse before tryouts to verify they have a current sports physical on file.

Physicals expire one year from the month they were performed, on the last day on the month.

Beginning in the 2019-2020 school year, schools will only be able to accept the New York State Required Health Examination form. This form can be found on the district's website under Departments/Health Services/School Physicals or is available on the New York State Education Department's website at <http://www.p12.nysed.gov/sss/documents/ReqNYSSchoolHealthExamForm.pdf>.

School Registration

STUDENT REGISTRATION



The 2018-2019 school year begins on September 5 so register now! Whether your family is brand new to the North Syracuse Central School District or you have older children enrolled here, it is important to register any

new students for the upcoming school year.

If your child has been attending school in NSCSD, there is **NO ACTION REQUIRED**. This pertains only to those students who have moved into the district or have reached the age requirement for kindergarten.

SAVE TIME BY DOWNLOADING ONLINE

All forms that you need to register your new student for any grade level in the North Syracuse Central School District can be found online at www.nscsd.org/registerme. Just click on the "registration packet" link and download the forms ahead of time to save time when you go to the registration office.

WHERE DO I REGISTER?

The North Syracuse Central School District's Registration Office is open Monday through Friday from 8 a.m. until 12:00 p.m. and 1:00 to 4:00 p.m. The office is located at the Jerome F. Melvin Administrative Office Building (5355 West Taft Road) in North Syracuse. Contact our registrar by phone at (315) 218-2145 or by email at Registrar@nscsd.org or visit our registration website at www.nscsd.org/registerme.