

Cheat sheet for college applications



1. **Students** have three options for submitting online applications. If they are applying to 4-yr. private schools, or a combination of private & SUNY schools, they should apply using the common app (www.commonapp.org). If they are only applying to SUNY schools, they can either use the common app, or they can use the SUNY app at www.suny.edu. If they are applying to a school which is NOT a common app or a SUNY school, they should apply through the specific college website. Most 4-yr. colleges are on the common app.
2. If students are applying to OCC, they should apply online at www.sunyocc.edu as that application is free. If applying to other community colleges, it will most likely be less expensive to go directly to the college website and apply directly online there.
3. College Representatives are mostly visiting C-NS in-person this fall in the Career Center – students log into Scoir (www.scoir.com), Click on the 3 lines in the right-hand corner and select Events & Deadlines. Then students will click on the Register checkmark for any schools they would like to meet the Admissions Rep. and get more information. Also, C-NS is hosting a College/Trades Fair on Oct. 3rd from 6:30-8pm with our Financial Aid Night from 5:30-7pm.
4. After a student has SUBMITTED their online application, they are to come to the Counseling Office and fill out the *College Application Cover Sheet (or fill it out electronically & email it to their counselor)* indicating which schools they have applied to, etc. This lets us know they have applied so that the transcript and letters of recommendation can be sent out from our office. This form can be found in your Counseling Office, the Counseling website, and has also been emailed to you.
5. The deadline for college applications for C-NS high school students is *the Friday before Thanksgiving Break, 11/17/23*. Students applying Early Decision or Early Action will need to submit earlier than that according to the Early deadline for the particular school. It can take up to two weeks to process college applications so please plan accordingly, and NOT wait until the day before the application is due to let us know.
6. Students rarely need more than two letters of recommendation. These recommendation requests should be done by the STUDENT through Scoir at www.scoir.com AFTER they have asked the teacher in person or through email first.
7. It is the student's responsibility to request all SAT/ACT scores to be sent directly from the College Board (www.collegeboard.org) or www.actstudent.org to each of the colleges to which they are applying. If they haven't added the colleges when they registered for the exam, they MUST go back into their SAT /ACT account and have their scores sent to those schools - there will be a fee to do this at that point.
8. Parents will need to apply for financial aid as of December. Parents first will need to go to www.studentaid.gov to set up an FSA ID and then can apply for financial aid. C-NS will be hosting a Financial Aid Night on October 3rd from 5:30-7pm. The Le Moyne Financial Aid office - (315)445-4400 (or the financial aid office at the school your student is applying to) is another great resource for financial aid questions.
9. Scholarship information is available through the C-NS Career Center website for local scholarships. Other search engines for national scholarships can be found at the School Counseling's website under the "Financial Aid/Scholarship" button. The district website is www.nscsd.org

*** Please understand it is YOUR responsibility to complete all of the necessary steps in applying to colleges. Students should do all parts of the college application themselves, request letters of recommendation from teachers, and let us know where they have applied. The School Counselors will start meeting individually with their seniors soon. Please see your counselor with any questions!

